

# Nikolas Ahlstrom

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## Summary

Designer / Studio Production Artist well-versed in a multitude of skills required to execute tasks and jobs assigned, while providing exceptional support to the design and production of various print and web projects spanning both non-profit and commercial clients.

## Education

California State University Long Beach, B.A., 2005

- Major in Studio Art, concentration in Graphic Design

Santa Monica College (1998-2002)

- Fulfilled GE transfer requirements

## Experience

Designer  
12/2019–4/2020

One & All Agency  
Pasadena, CA

- Aided in the design and production of various direct-mail fundraising projects for print and digital
- Designed client-specific custom projects adhering to client mandates and specifications
- Collaborated with various departments across the agency on a variety of jobs to ensure client needs were met

Studio Production Artist  
6/2017–12/2019

One & All Agency  
Pasadena, CA

- Aided in the production of various direct-mail fundraising projects for print and digital
- Executed client revisions and alterations
- Assisted digital email producers in the versioning and deployment of email fundraising campaigns
- Trained studio personal on email and digital versioning processes
- Collaborated with project managers and account teams to complete projects on time
- Performed image retouching and color correcting

Studio Production Artist  
10/2010–6/2017

Grizzard Communications  
Glendale, CA

- Aided in the production of various direct-mail fundraising projects for print and digital
- Executed client revisions and alterations
- Developed processes and procedures with supervisors for studio participation in email versioning
- Assisted digital email producers in the versioning and deployment of email fundraising campaigns
- Performed image retouching and color correcting

Production Artist  
11/2005–05/2010

Moller Creative Group  
Long Beach, CA

- Aided in the production of various projects for print and digital
- Executed client revisions and alterations
- Performed image retouching and color correcting
- Coordinated with clients and printers on scheduling of projects
- Reviewed and approved proofs and performed press checks
- Arranged pick-up and delivery of projects to clients and vendors
- Managed the daily operations of the office, i.e. filing, archiving, cataloging of samples and completed projects, minor IT work, and invoicing

**Skills / Software**

Adobe InDesign CC2020

Adobe Photoshop CC2020

Adobe Illustrator CC2020

Adobe Dreamweaver CC2020

Adobe Bridge CC2020

Adobe Acrobat Pro

Coda

Filezilla Pro

Microsoft Office (Word, Excel, PowerPoint)

Comping/Folding Dummies

References, recommendations, and portfolio available upon request.